

## Payroll Tax Senior Accountant (Honolulu)

### Position Description:

EOS's Honolulu office is currently seeking qualified candidates for Payroll Tax Senior Accountant.

### Responsibilities

1. Develop and maintain productive relationships with clients' management throughout the year.
2. Prepare and review payroll tax and individual income tax returns.
3. Manage multiple assignments simultaneously and delegate work successfully.
4. Supervise payroll tax staff, including conducting timely performance feedback and reviews and providing training.
5. Communicate effectively and professionally with Japanese-speaking and English-speaking clients both orally and in writing in order to build business relationships with clients.
6. Assist in day-to-day client matters including responding to and consulting on client questions and requests.

### Qualifications

To qualify, candidate must have:

- An undergraduate or graduate degree in Accounting or a related field.
- A CPA or EA license is a plus.
- At least 3 years of experience in a public accounting firm doing payroll tax and individual returns.
- Advanced written/verbal communication skills.

Japanese bilingual preferred.

### Inquiry

Send resume to [careers@eosllp.com](mailto:careers@eosllp.com).

**IMPORTANT: To be considered, please include the Job ID number below in the subject line of your email.**

**Job ID:** WRHI5B001

**Inquiry Posted:** 4/30/20